

LIVINGSTON COUNTY AGRICULTURAL SOCIETY & FAIR FLEA MARKET
VENDOR APPLICATION INFORMATION
JUNE 5, 2010

The 1st Annual Fair Flea Market will be held Saturday, June 5, 2010 at the fairgrounds at 310 Leicester St. in Caledonia, N.Y. We will host a variety of craft and food vendors who may set up in our brand new 60x100 building on the fairgrounds.

APPLICATION

- All applicants must submit separate application (attached) including signed release section
- Applications must be postmarked no later than May 24, 2010 to avoid late fee
- All cancellations must be in writing and will not be refundable – NO exceptions.

HOURS OF OPERATION

- All Arts & Craft vendors are required to set up between 7-9 a.m. on day of event. The flea market will be held from 10 a.m.-5 p.m., rain or shine.
- Food vendors should be ready by 10 a.m.

FEES

- All fees are to be submitted with your application. They must be in the form of a bank check or money order made payable to LCASF at Caledonia, Inc.
- Booth fee for each 10'x10' space is \$30
- Booth fee for each 20'x20' space is \$50.

SALES TAX

- All vendors are required to collect and pay the appropriate New York State Sales Tax (8 %).
- All vendors are required to have and display their New York State Sales Tax Certificate. You may call NYS at (800)972-1233 to obtain a license or visit the NYS website at www.tax.state.ny.us (you are looking for the form DTF-17). A copy of this form is required with your application.

BOOTH SPACES

- Booth spaces are 10'x10'. Double booths are 20'x20'
- Spaces will be inside our new building unless food vendors would like to set up outside.
- The Agricultural Society & Fair requires participants to supply their own tables, chairs, as well as display units and own tents if outside.

RULES

- Your booth must be open during the required Arts & Crafts hours with someone present at all times. Failure to do so will result in your rejection from all future craft fests.
- You must display Certificate of Authority.

- All items in your booth must be consistent with description on your application. The Agricultural Society & Fair has the right to require that any other items be immediately removed from the show.
- Vendors will be allowed to unload vehicles at booth up to 9 a.m. on day of show. After 9 a.m. vendors will be required to park in reserved vendor parking area.
- At the close of the day, please be courteous in removing all items at booth location.
- Explosive devices of any kind are strictly prohibited.

CONTACT INFO.

Livingston County Agricultural Society & Fair at Caledonia Inc.
P.O. Box 85
310 Leicester Street
Caledonia, NY 14423

Phone: (585) 538-2168

Email: livcofaircaledonia@yahoo.com

Website: www.livingstoncountyfair.org

PLEASE RETURN TWO PAGE APPLICATION WITH YOUR PAYMENT

FAIR FLEA MARKET 2010

CRAFT VENDOR APPLICATION

Saturday, June 5, 2010

(Application must be filled out by all vendors)

Booth spaces will be given out on a first come first serve basis. Set up for vendors will be held between 7:00-9:00 a.m. If you would like to participate in this flea market, you must return this completed application to: Livingston County Agricultural Society & Fair at Caledonia, Inc., P.O. Box 85, Caledonia, NY 14423.

APPLICATIONS MUST BE POSTMARKED BY MAY 24, 2010.

ALL CANCELLATIONS MUST BE MADE IN WRITING, NO REFUNDS, NO EXCEPTIONS.

Contact Name (Please print): _____

Business Name (If applicable): _____

Address: _____ City: _____ State _____ Zip: _____

Day Phone #:() _____ Evening or Cell Phone # () _____

Email: _____ Website _____

I would like to rent:

_____ Single Booth (10'x10') at \$30.00

_____ Double Booth (generally food vendors) (20'x20') at \$50.00

Electricity required? Yes _____ No _____ (extra for excess electricity)

Please check one or more categories that best describes your wares:

_____ Clothing _____ Drawing/Painting _____ Floral _____ Glass _____ Jewelry

_____ Mixed Media _____ Pottery/Ceramic _____ Textile _____ Wood _____ Food

_____ Other _____

Describe your wares: _____

Special Space Requests: _____

Enclosed is a Check or Money Order payable to LCASF at Caledonia Inc. for \$_____.

Also enclosed is a copy of my New York State Sales Tax Certificate, #_____.

Please submit a picture of your booth (if available).

RELEASE: I hereby release and forever discharge Livingston County Agricultural Society & Fair at Caledonia, all sponsoring organizations, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation with the Craft Fest. Livingston County Agricultural Society & Fair at Caledonia will not be responsible for any injury sustained by exhibitors or guests while within space designation for exhibits. I understand revenues generated by my site or lack thereof is my sole responsibility. Livingston County Agricultural Society & Fair at Caledonia does not guarantee festival attendance or revenue to vendors. I will defend and indemnify sponsors and promoters of the Craft Fest from any and all claims, liabilities, expenses, damages, and penalties, caused or incurred by wrongful acts of exhibitors or employees, including breach of the rules. Further, I understand that I store my art at my own risk with no exception or limitation.

I agree and abide by all rules set forth in the 2010 Fair Flea Market Application.

Applicant's Signature Date

Second Artist/Partner Signature (if applicable) Date

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For Office Use Only

Rec'd _____ Cash _____ Check (#) _____

Authorized Signature: _____

Date: _____

Authorized Signature: _____

Date: _____

PLEASE RETURN TWO PAGE APPLICATION WITH YOUR PAYMENT

FAIR FLEA MARKET 2010

FOOD VENDOR APPLICATION

Saturday, June 5, 2010

(Application must be filled out by all vendors)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. Set up for vendors will be held between 7:00-9:00 a.m. If you would like to participate in this flea market, you must return this completed application to: Livingston County Agricultural Society & Fair at Caledonia, Inc., P.O. Box 85, Caledonia, NY 14423.

APPLICATIONS MUST BE POSTMARKED BY MAY 24, 2010.

ALL CANCELLATIONS MUST BE MADE IN WRITING, NO REFUNDS, NO EXCEPTIONS.

Contact Name (Please print): _____

Business Name (If applicable): _____

Address: _____ City: _____ State _____ Zip: _____

Day Phone #:() _____ Evening or Cell Phone # () _____

Email: _____ Website _____

I would like to rent:

_____ Food Vendor Booth at \$50.00

Electricity required? Yes ____ No ____ (extra for excess electricity)

Describe your food: _____

Special Space Requests: _____

Enclosed is a Check or Money Order payable to: LCASF at Caledonia Inc. for \$ _____.
Also enclosed is a copy of my Temporary Food Permit.

RELEASE: I hereby release and forever discharge Livingston County Agricultural Society & Fair at Caledonia, all sponsoring organizations, and their directors, officers, employees,

agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation with the Craft Fest. Livingston County Agricultural Society & Fair at Caledonia will not be responsible for any injury sustained by exhibitors or guests while within space designation for exhibits. I understand revenues generated by my site or lack thereof is my sole responsibility. Livingston County Agricultural Society & Fair at Caledonia does not guarantee festival attendance or revenue to vendors. I will defend and indemnify sponsors and promoters of the Craft Fest from any and all claims, liabilities, expenses, damages, and penalties, caused or incurred by wrongful acts of exhibitors or employees, including breach of the rules. Further, I understand that I store my art at my own risk with no exception or limitation.

I agree and abide by all rules set forth in the 2010 Fair Flea Market Application.

Applicant's Signature

Date

Second Artist/Partner Signature (if applicable)

Date

For Office Use Only

Rec'd _____

Cash _____

Check (#) _____

Authorized Signature: _____

Date: _____

Authorized Signature: _____

Date: _____